



# Robert Menzies College

Affiliated with Macquarie University  
ABN: 68 089 369 013

## ACADEMIC REFERENCE

FOR CONFIDENTIAL REPORT ON APPLICANT FOR COLLEGE PLACE FOR YEAR 20.....  
To be completed by School Principal, Teacher, Clergyman, Solicitor, Doctor or professional person.

NAME OF APPLICANT	
ADDRESS OF APPLICANT	
NAME OF REFEREE	
ADDRESS OF REFEREE	
* POSITION HELD BY REFEREE	

\*(School Principal/Teacher may not provide character reference if he/she has provided the academic reference)

### *TO THE REFEREE:*

This student has named you as a referee in his/her application for a place in this college. We will be most grateful for your assistance in assessing his/her suitability for college life. Referees may be assured that the college will treat in strict confidence all information provided. Please consider this applicant in comparison with other young people of the same age, educational attainment and educational opportunity. The moral integrity of applicants is of great importance as a qualification for living in a college community.

We would appreciate the return of this form as soon as possible to

Student Services Manager  
Robert Menzies College  
PO Box 1505  
Macquarie Centre  
N.S.W. AUSTRALIA 2113  
Phone: +61.2. 9936 6000  
Fax: +61.2. 9936 6005  
E-mail: [studentservices@rmc.nsw.edu.au](mailto:studentservices@rmc.nsw.edu.au)

Thank you in advance,  
Yours sincerely,

Prof. Chris Bellenger  
Master Robert Menzies College

- 1) How long have you known this candidate?.....
- 2) In what capacity?.....
- 3) Please make comment on the academic achievement of this candidate .....
- .....
- 4) Family background (if known).....
- 5) On the following characteristics how would you rate him/her? Please place a tick in the appropriate column *where you feel you have sufficient knowledge of the candidate to make a judgement.*

	Outstanding	Better than most	As good as most	Not as good as most	Not able to comment
Application to study					
Ability to accomplish goals					
Intelligence and academic potential					
Sociability: how would he/she mix with others in community living					
Ability to organise him/herself					
Ability to express ideas verbally					
Ability to express ideas written					
Initiative					
Participation in extra curricular activities					

- 6) How would you assess the applicant's interest in and commitment to his/her education?  
.....
- 7) How would you rate the applicant's capacity to succeed academically in the university environment?  
.....
- 8) Which of the above would you regard as possible areas of weakness needing further development or maturity?  
.....  
.....
- 9) Imagine that you were considering this applicant for training as a prospective junior member of your staff. From what you know of and about him/her, would you:-
  - Strive to get him/her?
  - Prefer him/her to most?
  - Be happy with him/her?

Signature:.....

Date:.....